Form

Personal Information Breach Incident Notification and Record Form		
Name of non-government agency _____ Notifying agency _____	Time of notification: ____ (year) ____ (month) ____ (day) ____ (hour) ____ (minute) Notified by: Signature (seal) Job title: Telephone: Email： Address:	
Time of occurrence		
Type of incident	□ Stolen □ Leaked □ Tampered □ Damaged □ Destroyed □ Others	Total number of breaches (approximate) _____ □ General information: _____ pieces □ Specific categories of information: _____ pieces
Causes of occurrence and summary of incident		
Damage status		
Potential consequences		
Response actions planned		
Time and manner of notifying the parties planned		
Notification made to the Bank within 72 hours after the discovery of breach	☐ Yes □ No (Reason:)	