

法規名稱：Memorandum of Understanding between the Taipei Representative Office, The Immigration and Naturalisation Service (IND, the Netherlands) and The City of the Hague

簽訂日期：民國 101 年 07 月 30 日

生效日期：民國 101 年 09 月 15 日

Procedure for Taipei Representative Office in the Netherlands (hereinafter referred to as “ TRON ”)staff and their family members applying for a provisional residence permit (hereinafter referred to as “ MVV ”) through the Netherlands Trade and Investment Office (hereinafter referred to as “ NTIO ”)in Taipei, involves application of a work permit through UWV WERKbedrijf and a residence permit through Expatservice at The Hague International Centre (hereinafter referred to as “ Expatservice The Hague ”).

The procedure through Expatservice The Hague is a fast track procedure of four weeks. Under this procedure it is possible to complete the entire residency procedure, from the submission of the application for a residence permit to the issue of the residence document and the registration in the Municipal Administration (hereinafter referred to as “ GBA ”)

TRON, the IND and the City of The Hague agree in this MOU to uphold the principle of reciprocity and facilitate the respective representative offices in the fulfillment of their official duties

1. IND / UWV WERKBEDRIJF

TRON has to submit the application for a work permit and the residence permit at the Immigratie-en Naturalisatiedienst (hereinafter referred to as “ IND ”).

- (a) The application form for a work permit and the application form for a residence permit (the latter especially designed for TRON) plus required documents



(see Appendix 1) must be sent by post to :
Immigration and Naturalisation Service
Office for Labour and Highly Skilled Migrants
T.a.v Judith Turpijn
Postbus1794
2280 DT RIJSWIJK

Please put the pink TRON sticker on the application form

- (b) Once the IND has received the application for a work permit and a residence permit, the IND will forward the application for a work permit to UWV WERKbedrijf. Besides the application form, no further action is needed by TRON. Once the IND has received the decision for a work permit from UWV WERKbedrijf, the IND will inform TRON and NTIO and will process the application for a residence permit.

2. NTIO

The future TRON staff member and his family members have to apply for a MVV at NTIO. After the MVV is issued the TRON staff member and his family can travel to the Netherlands.

3. EXPATSERVICE THE HAGUE

(a) Residence permit

- (i) During the process of the application for a residence permit the IND will inform Expatservice The Hague of the application. Expatservice The Hague will contact TRON to make an appointment for the staff member (and his family) at Expatservice The Hague. The appointment date depends on the date of arrival in the Netherlands. Expatservice The Hague will inform the IND by mail of the appointment date.
- (ii) When the TRON staff member and his family have arrived in the Netherlands, they will have to go to Expatservice The Hague on the appointment date to sign the application form, antecedent ' s declaration (if applicable) and tuberculosis declaration. They will receive their residence documents if the original



signed photo forms plus passport photos were submitted earlier with the application sent by post. Otherwise the residence documents cannot be ordered.

(b) Registration GBA

- (i) At the appointment at Expatservice The Hague, the staff member and his family will also have to bring the required documents (see Appendix 2) to register in the GBA
- (ii) The IND will not ask for registration at an address in the GBA nor for registration of the marriage in the GBA to issue the residence permit.
- (iii) The application for a residence permit and the registration in the GBA are both processed at the same counter: Expatservice The Hague.

4. No fees/extension of a residence permit

- (a) No fees are charged for the application of a MVV, a residence permit or an extension of a residence permit.
- (b) In case of an extension of the residence permit, the (regular) form “ Aanvraag verlenging verblijfsvergunning regulier ” (see website, [http://www.ind.nl/Brochures _en _Formulieren/index.aspx#paragraph2](http://www.ind.nl/Brochures_en_Formulieren/index.aspx#paragraph2)) must be submitted by post.
The required documents and address where to send the form to are stated on the form.

Furthermore, TRON has to inform the Office for Labour and Highly Skilled Migrants (see addresses below) by email that an application for an extension of a residence permit is submitted. The IND will then process the application in principle within 2 weeks, with a maximum of 4 weeks.

5. This MOU will come into effect on the date of later signature

For the	For the	
Taipei Representative	Immigration and	For the City of The
Office in the	Naturalisation	Hague
Netherlands	Service, IND	



Frank Liu

Rob van Lint

T .Muller

July 30,2012

July 30,2012

Contact

Immigration and

Naturalisation Service (IND)

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Expatservice The Hague

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Ministry of Foreign Affairs

Mrs. W. S. B. Bossink, Aliens and Visas Division

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Appendix 1 application for a residence permit:

The following documents must be submitted:

- copy of a valid passport;
- copy of the letter of appointment, which states the duration of the appointment and gross annual salary of the TRON staff member ;
- a declaration by the Taiwan Household Registration (legalized/ confirmed by NTIO)
with information about date and place of birth and/or date and place of marriage of TRON applicants or TRON family members;
- the original signed photo form plus passport photo, unless already submitted at NTIO.

Appendix 2 registration in the GBA:

The following documents must be submitted:

- valid and signed passport with personal details;
- written decision letter of the IND or residence document;
- a declaration by the Taiwan Household Registration (legalized/ confirmed by NTIO)
with information about date and place of birth and /or date and place of marriage of TRON applicants or TRON family members;
- lease or purchase contract of a house. In case of no home address a letter of consent of TRON using the company address of TRON;
- completed checklist Expat-service.



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