

# Attachment 1

## Application for Approval of Incorporation of Ocean Freight Forwarder MM/DD/YY

Chinese Name			
English Name			
Address			
Capital		Uniform Invoice No.	
Tel. No.		Fax No.	
Attachments	Local Ocean Freight Forwarder		Branch Office of Foreign Ocean Freight Forwarder
	New Company	<input type="checkbox"/> Business plan <input type="checkbox"/> Articles of Incorporation <input type="checkbox"/> Roster of shareholders or incorporators (Attachment 2) and photocopies of ID cards thereof	<input type="checkbox"/> Business plan within the territories of the R.O.C. <input type="checkbox"/> Duplicate or photocopy of the license to set up and engage in ocean freight forwarding operations locally <input type="checkbox"/> Name, nationality and address of the representative for litigation and non-litigation cases designated in the territories of the R.O.C., and power of attorney given to the representative
	By a company which is already incorporated	<input type="checkbox"/> Business plan <input type="checkbox"/> Draft of amendments to articles of incorporation bearing the business lines including ocean freight forwarding <input type="checkbox"/> Shareholders' agreement or minutes of shareholders' meeting <input type="checkbox"/> Certificate of corporation (including certificate of registration alteration)	
Remark	<ol style="list-style-type: none"> <li>Capital: According to Article 5 of the Regulations for Administrating Ocean Freight Forwarders, any ocean freight forwarder and any branch company of a foreign ocean freight forwarder in the ROC shall have paid-up capital and working fund of no less than NT\$7,500,000.</li> <li>Business plan: To specify the utilization of the capital, forecast of inventory, projected operating revenue and expenditure, and overview of human resource and organization, et al.</li> <li>The attached documents written in any foreign language, if any, shall be certified in accordance with Article 4 of the Regulations for Administrating Ocean Freight Forwarders.</li> <li>Please submit one copy of each of the application forms and attachments, and affix the company official seal and responsible person's seal into the blank section.</li> <li>The application for incorporation of a company engaged in ocean freight forwarding and air freight forwarding concurrently shall be submitted to the local shipping administration authority in accordance with Article 8 of the Regulations for Administrating Ocean Freight Forwarders.</li> </ol>		
Applicant (affixation of seal/signature)			

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**To:**  
**Maritime and Port Bureau, MOTC**