

### **Letter of Commitment**

\_\_\_\_Month \_\_\_\_Day, \_\_\_\_Year

We \_\_\_\_\_(Name of the government agency or public welfare and charity society) have applied for duty exemption of \_\_\_\_\_(Name of the imported relief articles) by Letter No.\_\_\_\_\_, on \_\_\_\_Month \_\_\_\_Day, \_\_\_\_Year. In accordance with the Regulations Governing Duty Exemption of Relief Article Importations, we commit ourselves to the followings:

1. We are responsible for listing the aforementioned duty-exempted imported relief articles in \_\_\_\_\_(Name of the government agency or public welfare and charity society) Property/Article Account Book for keeping or distribution, and report this for review.
2. All of the aforementioned duty-exempted imported relief articles will be used for the purpose of public welfare and charity relief, and will not be sold or transferred in private or used for purposes other than relief purposes.
3. We guarantee that no fees will be charged on the relief targets regarding the usage or distribution of the aforementioned duty-exempted imported relief articles.
4. We confirm all the statements in the application are truthful.

If there are any violations to the aforementioned commitments, we shall receive the punishments in accordance with the relevant laws, in addition to pay the taxable duty.

(Institution)      Seal

### **Person signing the Letter of Commitment**

(Person in Charge)      Seal