

Form

Personal Information Breach Incident Notification and Record Form	
<p>Name of non-government agency _____</p> <p>Notifying agency _____</p>	<p>Time of notification: ____ (year) ____ (month) ____ (day) ____ (hour) ____ (minute)</p> <p>Notified by: _____ Signature (seal)</p> <p>Job title:</p> <p>Telephone:</p> <p>Email :</p> <p>Address:</p>
Time of occurrence	
Type of incident	<input type="checkbox"/> Stolen <input type="checkbox"/> Leaked <input type="checkbox"/> Tampered <input type="checkbox"/> Damaged <input type="checkbox"/> Destroyed <input type="checkbox"/> Others
Causes of occurrence and summary of incident	
Damage status	<p>Total number of breaches (approximate) _____</p> <input type="checkbox"/> General personal data: _____ pieces <input type="checkbox"/> Specific categories of personal data: _____ pieces Any property damage sustained by the Parties: <input type="checkbox"/> Yes, amount of property damage <input type="checkbox"/> No <input type="checkbox"/> Other damage status, describe:
Response actions planned	
Time and manner of notifying the Parties pursuant to Article 12 of the Personal Data	

Protection Act and Article 22 of its Enforcement Rules	
In case of a personal data breach incident, weather a form sent to the Bank in accordance with Article 9 of these Regulations	<input type="checkbox"/> Yes <ul style="list-style-type: none"> <input type="checkbox"/> An incident where a form should be sent to the Bank with 36 hours after the discovery of breach <input type="checkbox"/> An incident where a form should be made to the Bank immediately <input type="checkbox"/> No (Reason: _____)

Note: If information to be reported is not yet clear, enter “NA” first and then update the form as soon as possible; if “NA” is entered for the field of “Time of occurrence”, note in addition the time of discovering the data breach.