

[Appendix 5]

5-2 Income and Expenditures Final Accounts Table

○○○ Cultural Foundation Income and Expenditures Final Accounts Table (Income and Expenditure Surplus/Deficit)

From January 1 to December 31, ○○○○ (year)

Unit: NT\$

Item	Current Year		Previous Year		Explanation
	Amount		Amount		
	Subtotal	Total	Subtotal	Total	
1. Income					
Total income		(B)			
2. Expenditures					
Total		(C)			
Before-tax surplus		(D) = (B) -			
Income tax		IT			
After-tax surplus		(D) - IT			
Cumulative		(A)			
Cumulative		(A) + (D) -			

Chairperson:

Reviewed by:

Prepared by:

Instructions for completing the table:

1. Personnel expenses include salary, pension, food allowance, labor (health) insurance premiums, and overtime pay.
2. The foundation's expenditures in related enterprises may not be lower than sixty percent ($B \div A \geq 60\%$) of the sum of interest generated each year and other recurring income.

3. The foundation shall specify expenditures of activities organized in the year.

[Appendix 5]

5-3 Balance Sheet

○○○ Cultural Foundation Balance Sheet

December 31, ○○○○ (year)

Unit: NTD

Account	Final Accounts in the Current Year (1)	Final Accounts in the Previous Year (2)	Comparison of Increase or Decrease	
			Amount (3) = (1) - (2)	(4) = $\frac{(3)}{(2)} * 100$

Assets Current assets Cash · Property, plant and equipment Land · Investment property Investment property Intangible assets Intangible assets · Total assets Liabilities Current liabilities Short-term liabilities · Long-term liabilities Long-term debt Other liabilities Liability reserve · Total liabilities Net worth Funds Founding fund · Surplus Special surplus Accrued balance Cumulative surplus · Net worth of other accounts Other comprehensive accrued balance · Total net worth Total liabilities and net worth				
--	--	--	--	--

Chairperson:

Reviewed by:

Prepared by:

Instructions for completing the table:

1. Percentages listed in the form shall be calculated to the second digit after the decimal point of the percentage.
2. The table shall be filled in accordance with the ledgers after account settlement (e.g. surplus (deficit) of current period shall be transferred to accrued balance).

[Appendix 5]

5-4 Inventory of Property

○○○ Cultural Foundation Inventory of Property

Report date: ___ (month) ___ (date), ___ (year)

Type		Name	Unit	Quantity	Amount (NTD)	Remarks
Court-registered	Movable property					
	Real property					
	Subtotal					
Not-court-registered	Movable property					
	Real property					
	Subtotal					
Total						

Explanation:

1. The types of properties include movable property and real property and the contents shall be filled out in accordance with the court-registered and non-court-registered properties. Each property shall be listed in detail on the detailed inventory of property.
2. The names of movable properties shall include cash, public stocks, and public bonds stored in banks; the names of real properties shall include land and buildings.
3. The photocopies of property certificates shall be submitted along with the statements for record. Please request the custodian financial institution to issue depository balance certificates as property certificates. Term deposits may be provided with photocopies of the

term deposit certificates provided that they are within the validity period.

4. In the table above, the amount in the "Subtotal" field for court-registered properties shall be the same as the amount specified in the "Total property amount" specified on the legal person registration certificate.
5. If the fields in this statement are insufficient, please add rows if required.

[Appendix 5]

5-5 Detailed Inventory of Property

○○○ Cultural Foundation Detailed Inventory of Property

Report date: ___ (month) ___ (date), ___ (year)

Name	Unit	Quantity	Amount (NTD)	Source	Storage Location	Property Number	Remarks

[Appendix 5]

5-6 Long-Term Investment Statement

○○○ Cultural Foundation Long-Term Investment Statement

No.	Issuer	Type	Voucher Number	Quantity	Unit	Reported Amount in Total Court-Registered Assets	Remarks
		(Funds/Stocks)			(Shares/Stocks)		