

Appendix 11: Directions of Application for Re-Employment Incentive

Applicant	The involuntary unemployed laborers receiving the living allowance for between-jobs
Application Conditions	The laborers may, upon being re-employed for successive thirty (30) days prior to the expiration of the period of application for the living allowance for between-jobs, apply for re-employment incentive during the period of being employed by the same employer.
Handling Facilities	Public employment service institutions
Required Documents	<ol style="list-style-type: none"> 1. Application form of re-employment incentive 2. The receipts of receiving allowance. 3. National I.D. card or copies of other identification. 4. The front cover copy of the applicant's domestic banking institution account book. 5. Any other documents required by the Ministry of Labor.
Application Procedure	The applicants shall submit their application to the public employment service institutions with required documents for subsidization.
Payment	The public employment services institutions shall distribute the allowance to the applicant's account on a monthly basis.
Subsidization	The incentive shall be at fifty (50) percent of the unemployed laborer's living allowance for between-jobs and limited to the unpaid period.
Remarks	<ol style="list-style-type: none"> 1. In preparation of the summary reports of the subsidization budget, the attached expenditure voucher shall be prepared in accordance with the Management Guidelines for The Disposal of Expenditure Voucher and shall provide the detailed objects of expenditure and the total amount of actual expenditure. 2. The subsidization budget involving procurement matters shall be

	<p>conducted in accordance with the Government Procurement Act. Any balance, interest or other derivative income from the subsidization budget shall be returned at the ratio of subsidization.</p>
--	---