

Appendix 4: Directions of Application for Subsidization of the Charges of Technician Skills Certification

Applicant	Laborers stipulated in Paragraph 1 of Article 3 of the Regulations
Application Conditions	Laborers applying for technician skills certification
Handling Facilities	The authorized unit carrying out the technician skills certification
Required Documents	<ol style="list-style-type: none"> 1. Application form. 2. National I.D. card or copies of other identification. 3. Insured's insurance policy datasheet of labor insurance within one (1) month prior to the application date (including detailed spreadsheet) 4. Related documentary evidence of the laborers defined in Paragraph 1 of Article 3 of the Regulations. (Information that can be cross-checked in administrative systems is exempt)
Application Procedure	<ol style="list-style-type: none"> 1. Laborers shall submit the applications to the handling facilities with required documents for technician skills certification. 2. The authorized unit carrying out the technician skills certification shall forward the application to the Workforce Development Agency of the Ministry of Labor for second review after the application is qualified in the preliminary review.
Payment	The charges for technician skills certification are exempt.
Subsidization	<ol style="list-style-type: none"> 1. The subsidy on the written test fee, field test fee, enrollment qualification review fee and certificate fee of the technician skills certification shall be a one-time for each item. 2. The field test fee for the items of gas tungsten arc welding, shield metal arc welding or gas metal arc welding shall be limited in one item.

Additional Directions	The Regulations and “The Directions of Subsidization of Designated Subjects Applying for Technician Skills Certification” are subject to different legislation. The identical technician skills certification shall not be subsidized redundantly; the applicant may choose one of them to apply for subsidy. The numbers of subsidies in the Regulations and the aforementioned Directions are calculated separately without combining in calculation.
Remarks	<ol style="list-style-type: none"> 1. In preparation of the summary reports of the subsidization budget, the attached expenditure voucher shall be prepared in accordance with the Management Guidelines for The Disposal of Expenditure Voucher and shall provide the detailed objects of expenditure and the total amount of actual expenditure. 2. The subsidization budget involving procurement matters shall be conducted in accordance with the Government Procurement Act. Any balance, interest or other derivative income from the subsidization budget shall be returned at the ratio of subsidization.

