

## Appendix

The Application Form for browsing, transcript, photocopy or photo recording the lobbying registrations and financial statements.

Receipt:\_\_\_\_\_

The name of the case			
<b>Applicant:</b> name		date of birth	(mm/dd/year)
Telephone and Fax number	Home : _____ Office : _____ Cell phone : _____ Fax : _____		
Nationality	<input type="checkbox"/> ROC citizen	National ID number	
	<input type="checkbox"/> foreigner , nationality : _____	The number of valid passport or personal ID card issued by the government of home country	
Address of domicile			
Address of contact			
※ <b>Agent:</b> name		date of birth	(mm/dd/year)
Telephone and Fax number	Home : _____ Office : _____ Cell phone : _____ Fax : _____		
Nationality	<input type="checkbox"/> ROC citizen	National ID number	
	<input type="checkbox"/> foreigner, nationality : _____	The number of valid passport or personal ID card issued by the government of home country	
Address of domicile			

Address of contact	
The agency relationship	
※ The name of legal person or organization : _____ Address of main office : _____ The number of registration certificate, or establishment permission document or reference approval document : _____ (The information of representative shall be filled out in the rows of applicant)	
Items for application (multiple choices)	<input type="checkbox"/> browsing <input type="checkbox"/> transcript <input type="checkbox"/> photocopy <input type="checkbox"/> photo recording
purpose	<input type="checkbox"/> personal or related-person check <input type="checkbox"/> academic research <input type="checkbox"/> news report <input type="checkbox"/> reference data for business operation <input type="checkbox"/> others (describe): _____
applicant : _____ (sign or seal) agent : _____ (sign or seal)  <div style="text-align: center;">Date : _____</div>	

(see the notes for filling out the form)

#### Notes for filling out the form

- 1、In the blank of National ID Number, ROC citizen without household registration shall put the number of valid ROC passport.
- 2、The designated agent shall present the commission letter, and the legal agent shall submit photo copies of related documents.
- 3、As a legal person or organization, the applicant shall submit photo copies of registration certificate, or establishment permission document or reference approval document.
- 4、The government agency the lobbied party serving shall not allow for browsing the filed documents of lobbying registrations and financial statements that are approved as the national confidential archives, or listed as the restrictive or prohibitive archives for disclosure according to National Archives Act, Government Information Act, and other applicable laws. In addition, for the applicants as foreign governments, legal persons or organizations, and natural persons, the last part of Article 9 of the Government Information Act, 'subject to the information which is not restricted to access of ROC citizens who apply for browsing government provided information' is applicable.
- 5、Browsing, transcript, photocopy, or photo recording of lobbying registrations and financial statements shall be held in the designated location, and the

regulations below shall be followed :

- (1) 、Not allow to bring the file out from the location.
  - (2) 、Not allow to write notes, erase and change contents, or mark on the documents, and replace, take out, tear down, contaminate, or ruin any parts of the documents.
  - (3) 、Not allow to dismantle the bound documents in the file.
  - (4) 、Not allow for other behaviors that influence the completeness of the file and the security order in the location.
- 6 、For photocopying the filed materials, the government agency the lobbied party serving shall assign the staff to process it. Personal information, such as name, date of birth, personal ID number, and others protected by laws, shall not be disclosed with covering materials by the government agency the lobbied party serving during browsing, as well as when making photocopy.
- 7 、The fee for browsing, transcript, photocopy, or photo recording of lobbying registrations and financial statements is described in the following
- (1) 、NT 20 dollars per 2 hours, less than 2 hours taken as 2 hours.
  - (2) 、NT 2 dollars per page with the size smaller than B4, and NT 3 dollars per page for that of A3 for photocopying the documents.
- 8 、Others :
- (1) 、The browsers who disobey the regulations mentioned in the 4<sup>th</sup> paragraph above and involve in violations specified in the Criminal Act shall be referred by the government agency to the prosecutor office for further investigation.
  - (2) 、The browsers who disobey any of the regulations mentioned in the 5<sup>th</sup> paragraph above shall be immediately warned and stopped by the government agency the lobbied party serving. Not following the warning and stopping the violation, the browsers will be prohibited for continuing browsing and not allowed for application for browsing the same case in the future.
  - (3) 、The information the applicant gets through browsing cannot be provided for profits, credit investigation, fund collection, or other non-proper purposes.