

## **Annex 14 Courses and Hour of General Safety and Health Education and Trainings**

### **1. . Courses (relevant to labor operations):**

- (1) Overview of operational safety and health-related laws and regulations.
- (2) Occupational safety and health concept and work rules
- (3) Self-inspection pre, in and post operation.
- (4) Standard operation procedures
- (5) Emergency and accident response treatment.
- (6) Common knowledge and practice of fire fighting and first aid.
- (7) Other safety and health knowledge related to labor operations

### **2. Hours of education and trainings:**

For the new employees or on-the-job employees with change of works, education and training hours shall be arranged according to the actual needs and shall not be less than 3 hours. However, operators performing operations of production machinery/equipment, vehicles for construction machinery, vehicles working at height and hoister, and construction work, hypoxia operation (including confined space operation), electric welding operation, oxyacetylene welding device operation, etc., shall receive additional 3 hours of education and trainings. Operators performing works involving manufacturing, handling or using hazardous chemical substances shall receive additional 3 hours of education and trainings.

For newly employed managers or on-the-job managers at all levels with change of works shall receive additional 6 hours of education and trainings according to the following courses.

- (1) Safety and health management and execution.

- (2) Self-inspection.
- (3) Work improvement methods.
- (4) Safety operation standards.